

# BERRYESSA EDUCATION FOUNDATION

## Meeting Summary

Meeting Date & Time: September 26, 2023 @ 5:00 p.m.

Topic	Action
Welcome and Introductions	<p>Meeting called to order at 5:05 p.m. and introductions were made.</p> <p>Members present: Youngmi Park, Josh Quitoriano, Margot Sandoval, Angela Thao, Will Diamond, Mehjabeen Shaikh, Lynne Burns, Carol Mar, Amy Swain, Christie Gurney, Lei Liu, Xin Zhang, Roxane Fuentes</p>
Approval of Minutes	The minutes were not available, and will be brought to the October 24, 2023 meeting.
Financial Report	The financial report was not available, and will be brought to the October 24, 2023 meeting.
Role of Members, Leadership Roles	<p>The members discussed the member roles, and leadership roles.</p> <p>It was announced that Corey Gin resigned as BEF President. The President position was now open. Susan Papert nominated Amy Swain, Lynne Burns second the motion, none were opposed.</p>
Grants – History, Process	<p>The foundation has \$8,000 available to offer for grants from the funds raised from the BEF Raffle, and the Art Festival. The members recommended to lower the grant amount of \$1,000 per teacher to \$500, and the \$2,000 per two or more teacher grants to \$1,000, allowing for up to 16 grants for the 2023-2024.</p> <p>Motioned by Amy Swain, 2<sup>nd</sup> by Will Diamond, none opposed.</p>
Raffle – Date?	March 23, 2024
Items for October Meeting	<p>Financial Reports</p> <p>Minutes</p> <p>Grants</p> <p>Raffle Prizes</p> <p>Donors</p>
Adjournment	Meeting was adjourned at 6:20 p.m.